

## **CBA Board Meeting Minutes – December 8, 2014**

The meeting was called to order at 7:05 P.M. In attendance were John Meinking, Susan Wisner, A. J. Stephani, Steve Moese, Mike Purcell, Ron Manne, Tom Mess, Barb Levinson, Sonya Wilson, Nalin Metha, Pam Campbell, and Bob Fisk. Potter Orr and Larry Wilson were also in attendance.

### Minutes

On motion by Tom Mess and seconded by Ron Manne, the Board adopted the minutes of the November 18, 2014 meeting.

### Financial Management Policy

There was extensive discussion about the adoption of a revised Financial Management Policy for Unit 124. After several revisions, the Board adopted 9-0 the new Financial Management Policy. Steve Moese agreed to post the adopted policy on the CBA website.

### Sanction Holders Lease Agreement

The Board continues to work on the Sanction Holders Lease Agreement, but it is not yet ready for review by the individual sanction holders. Once the Board has agreed to a proposed draft, the Board will provide the sanction holders with the draft for their suggestions.

### Cleaning Contract

Sonya Wilson and Pam Campbell presented their recommendation to continue the cleaning contract with Coverall. Four companies were reviewed and it was felt that Coverall provided the best contract at \$721/month. Coverall specifically agreed to do a deep cleaning to bring the Cincinnati Bridge Center to a cleaner starting point for 2015. There will be six full cleanings each week. Coverall's regional manager also agreed that a backpack style vacuum cleaner with improved dust filters would be used to improve the overall cleanliness.

On motion by Sonya Wilson and seconded by Tom Mess, the Board unanimously agreed to accept the Coverall proposal with the proviso that the Board would review Coverall's performance after the initial three months.

### A.J. Stephani Presentation

Mr. Stephani made a brief presentation to the Board, expressing his appreciation to his fellow Board members and noting that it has been an honor to serve on the Board. The Board expressed its gratitude for all of Mr. Stephani's hard work and time he has devoted to the CBA.

Mr. Stephani also thanked the fellow outgoing Board members of Barb Levinson and Ron Manne. The remaining Board members expressed their gratitude to Ms. Levinson and Mr. Manne for their time and service.

### Adjournment of 2014 Meeting

On motion by Steve Moese and seconded by Ron Manne, the 2014 portion of the meeting was adjourned.

After a brief break for dinner, the meeting with the newly elected Board members convened.

### Election of Officers

New officers were elected. The new officers are:

President - John Meinking

Vice President - Steve Moese

Secretary - Tom Mess  
Treasurer - Susan Wisner

The Board expressed its appreciation to Susan Wisner for agreeing to continue in her role as Treasurer.

Committee Appointments:

The Executive Committee is comprised of the CBA Officers and two appointees. Newly elected President Meinking appointed Mike Purcell and Pam Campbell to the Executive Committee.

Mr. Moese requested that some of his editorial responsibilities be shared with other Directors. Tom Mess was appointed as Midwest Monitor editor. Steve agreed to continue as the CBA Alert Editor and to share CBA Web Site management with Mr. Potter Orr.

President Meinking requested that Mr. Stephani continue in an *ex officio* position to assist the 2015 Board. Mr. Stephani agreed to the non-voting position.

2015 CBA Priorities

President Meinking agreed to hold a meeting in early January to set 2015 priorities for the CBA.

Other Business

President Meinking and Mr. Moese commented on the new Personally Identifiable Information (PII) policy adopted by the ACBL that becomes effective as of January 1, 2015. More information will be forthcoming from the ACBL and the CBA will need to make sure that it is compliant with the new PII Policy.

Nalin Metha suggested that a donation box for used winter coats/sweaters be placed at the CBC for several weeks before the holidays. The Board supported Mr. Metha's suggestion.

The meeting was adjourned at about 10:05 P.M.

Tom Mess  
CBA Secretary