

CBA Board of Directors Minutes November 18, 2014

The meeting was called to order at 5:05 PM.

Attendance: Wilson, Manne, Meinking, Stephani, Moese, Levinson, Wisner, Mess (by Face Time), Orr (as advisor). Incoming board members Mehta and Campbell were there as guests. Incoming board member Fisk did not attend. Absent: Purcell.

The following correction was made to the previous minutes:" Our parking contract with Viox is for \$200 (not \$50) per month." Meinking moved and Manne seconded that the minutes be accepted as amended. Approved Vote 7-0-1.

Steve Moese brought a packet of information which we discussed, making suggestions, corrections, additions and deletions. The first one was entitled SOP (Standard Operating Procedures) Actions.

Policy Review: A 6-Step approach was presented on paper for all sanction holders to advertise their own club games. The current CBA list contains approximately 750 names. A motion was made by Manne and seconded by Meinking to ask the CBC sanction holders to only use the list of approximate 350 names of those players that regularly play at the CBC. Approved Vote 7-0-1.

Disposition of Unit-Owned Club Game Sanctions: This was the one remaining item from our mediation agreement. Discussion followed and a motion was made by Manne and seconded by Mess to amend the policy by adding a sentence at the end of the second paragraph (in your revised SOP info send by Steve Moese). Approved Vote 7-0-1.

Financial Policy Update: We went through the 14 points and reduced them to 11, simplifying the language. Steve Moese also sent this amended policy to the board members. Included (but not limited to) were: "We will not capitalize assets under \$10,000. The board will publish financial statements quarterly and the board will define the level of detail." What remains to be discussed are operating procedures referring to spending limits and earmarking funds for major purchases. We will vote on the financial policy as amended in our next meeting.

Lease Contract Update: While reviewing the financial policy, the board found that many of the items would be appropriate to include in the new sanction holder CBC lease agreement. Those points were referred to the financial committee for rendering in the new agreement. We will vote on the new agreement in our next meeting.

Cleaning: Sonya Wilson

Our current contract expires this December 14th. If no action is taken by then, it will automatically renew on Jan 14, 2015. We have spoken to two other companies besides Coverall (our present company) that want to give us bids. Sonya suggested we have a walk-

through with all three companies together to get bids. If this is not possible, we still want them to come independently. Sonya feels Tonya has done more thorough cleaning since the initial concern was expressed. The board asked that the bids be received by the December 8th meeting for board decision.

As time expired, shortly before 7:00PM, the rest of the agenda was abandoned and the meeting adjourned.

Barbara Levinson