

## **2018 CBA Board Meeting Minutes – June 28, 2018**

The meeting was called to order at 5:03 P.M. In attendance were Barry Wauligman, Tom Mess, Steve Messinger, Steve Moese, Pam Campbell, Nalin Mehta, and John Meinking. Elaine Jarchow joined the meeting via phone. Also in attendance were Mike Lipp and A.J. Stephani, who joined the meeting at 6:00 p.m.

### **Review and approve minutes to May 17<sup>th</sup> Meeting**

The minutes of the May 17<sup>th</sup> meeting were unanimously adopted. Per our standard procedures, the minutes will be posted on the CBA website.

### **CBC renovations for 2018.**

Barry Wauligman and Pam Campbell reported on the CBC renovations done during the Cincinnati Regional. There is a problem with the entry door sticking due to the increased thickness of the entry carpeting. Barry will contact the contractor (Victor) to have him trim the door.

John Meinking reported that the owner had the brush and trees in the back parking lot trimmed back to allow a few more parking spaces. The Board noted that the awning at the entrance needed replacing. Steve Moese and Tom Mess volunteered to power wash the back entrance on an upcoming Sunday. Mike Lipp was asked to look into a replacement ash tray.

### **Tuesday night game**

Steve Messinger reported that few of the Tuesday PM players objected to the Pianola analytics. Several liked the analytics, Most did not have an opinion. The Tuesday PM games have directors through mid-August. The Board is exploring who will manage the running of the Tuesday PM game in the future.

### **New Member Packets**

Steve Messinger reported that “New Member” packets have been prepared. The packets will include information on “Come and Play” games at the CBC (just playing bridge at the CBC with no masterpoints awarded), the benefits of playing bridge, and how to connect with other bridge players. Steve Moese commented that the Sagamore Bridge Club of Long Island, NY has done an excellent job of developing its “Come & Play” games.

### **Education Committee**

There will be a meeting of the OLLI teachers on August 9<sup>th</sup> at 3PM to review the recently completed OLLI classes and discuss future learning opportunities.

### **Defibrillator at CBC**

Nalin Mehta had a brief report on a defibrillator at the CBC. A.J. Stephani had concerns about liability for the sanction holders, particularly if the club directors were expected to be trained on its use.

### **Regional Update**

AJ Stephani reported on the Regional, which he has managed for the last 5 years. The regional had an increase of 58 tables versus last year. The regional's success is helped by the enhanced flyer and the way the games are scheduled, such as no one is knocked out on the 1<sup>st</sup> day of a 2 day Knockout game. The most numerous complaint concerned the restrooms. It is anticipated that the Hotel will be undertaking a multi-million renovation project before the next regional.

### **Restructure of Committee Responsibilities**

Tom Mess provided a rough draft of the division of responsibilities assigned to various CBA Committees. The draft will be discussed at a later meeting after Board members have had a chance to think further about any restructuring that would improve the Board's effectiveness.

### **Adjournment**

There being no further business, the meeting was adjourned at 6:20 P.M.

Tom Mess, Secretary Unit 124

1. Amend the Articles of Incorporation to require only 6 meetings per year. 10 is excessive if we have a well-functioning organization, which requires Committees to do the necessary pre-work for review, discussion & approval by the Board
2. Divide the primary responsibilities of the Board among 6 Committees as follows:
  - a. CBC Committee (semi-annual reports)
    - i. Cleaning Committee
    - ii. Supplies
    - iii. CBC Facilities (including renovations)
    - iv. CBA Director for Tuesday PM
  - b. Education Committee (semi-annual reports)
    - i. Mentor program
    - ii. OLLI-type teaching program
    - iii. Supervised play
    - iv. Come & Play
  - c. Tournaments/STaCs (semi-annual reports)
    - i. Unit Tournament
    - ii. Regional Tournament
    - iii. Sectional Tournaments
    - iv. Special Unit Games
  - d. Membership/Outreach Committee (semi-annual reports)
    - i. Partnership
    - ii. Marketing & Promotions (including school programs)
    - iii. Newsletters
    - iv. Holiday Party
    - v. Award Party
    - vi. Unit Calendar
    - vii. Outreach to other Unit clubs
  - e. Finance Committee (quarterly reports)
    - i. Compensation Committee
  - f. Executive Committee (quarterly)
    - i. District Board Representative
    - ii. Unit Recorder
    - iii. Disciplinary Chair
    - iv. Board Nominations
    - v. Technology Committee
    - vi. Annual Membership meeting
    - vii. Long-term Strategic Planning
3. Each Committee will provide a written report at least 5 days before the Board meeting for inclusion in the Agenda
  - a. Report should review activity since last report
  - b. Recommendations for upcoming period
  - c. Requests for guidance or help