

## **2017 CBA Board Meeting Minutes – June 20, 2017**

The meeting was called to order at 5:26 P.M. In attendance were Steve Moese, Tom Mess, Barry Wauligman, Pam Campbell, Elaine Jarchow, Dan Koppenhafer, and Lenny Kanterman. Mike Lipp was also present during the meeting. John Meinking joined while the meeting was in progress. Steve Moese, vice-president, chaired in his place.

### **Minutes Approval**

The minutes of the May 16 meeting were unanimously approved by the Board. Per our usual practice, the minutes will be posted on the CBA website.

### **CBC Renovations**

Barry Wauligman and Pam Campbell provided an update on the kitchen remodel. Except for the countertops, the 2017 renovations are largely done. The countertops were broken during the cutting process. New countertops are being cut and delivered June 22. The new countertops will be installed on June 24.

During the replacement of the reverse osmosis water system, Culligan misdrilled the hole, causing damage to another office space within the building. The contractor will repair this damage.

New electronic thermostats were installed. These thermostats will not be able to be adjusted by individual players. The responsibility for changing the temperature will reside with the director.

As part of the final cleanup from the renovations, Pam Campbell moved and Dan Koppenhafer seconded a motion to deep clean the carpeting during the NKy Sectional in August, provided the cost is less than \$1,000. This motion passed unanimously. Mike Lipp was delegated the responsibility to arrange for the cleaning.

### **AED Medical Device at the CBC**

Dan Koppenhafer will explore the rental/maintenance approach of an AED Medical device with Cintas. He will report more information at a later Board meeting.

### **Financial Update**

The Finance Committee recommended a minor change to the CBA's investment financial policy. For accounting purposes, the Committee recommended adding "or Redemption Value" to the definition of Book Value. The new definition would define Book Value as the lower of "cost, market value, or redemption value." On a motion by Dan Koppenhafer and seconded by Elaine Jarchow, the Board unanimously approved this change. John Meinking was delegated the responsibility of making the actual change to the investment financial policy.

### **Stolen CBA Trailer Recovered**

The Hamilton Township (Warren County) have recovered the missing CBA trailer that contained the Regional bridge tables and other equipment. The trailer will be inspected for any damage. At this time, it is not clear if the bridge equipment will be recovered. The trailer was discovered with various lawn furniture.

The Louisville Unit generously allowed Cincinnati to use its bridge trailer/equipment. There was miscommunication about when to return the Louisville trailer, but Terrell Holt did transport the trailer back to Kentucky. The Board in a motion by Dan Koppenhafer and seconded by Tom Mess unanimously agreed to reimburse Terrell for his time and costs for retrieving the trailer. The Board additionally agreed that a gratuity should be provided to the Louisville unit in appreciation for the use of its equipment. A.J. Stephani will make these arrangements.

### **Replacement of Tournament Bridge Tables**

Two samples of replacement tournament bridge tables were reviewed by the Board. The insurance money for unrecovered tables will be used for the replacements. The Board's sense was that the Bridge Tournament Director for the Regional can decide which table will work best, but the Board generally preferred the textured table top since it made it easier to handle slippery plastic cards.

### **Education Committee**

There was not an Education Committee report, but Elaine Jarchow noted that Phyllis Bishop had sent a letter to the Board, which should receive a response. Tom Mess agreed to provide a draft response to Steve Moese and John Meinking. John will sign and make sure it is sent to Phyllis, thanking her for her service.

### **CBA Awards and Plaques**

John Meinking reported that we have received one of the CBA plaques from the engravers. He anticipates the balance will be delivered by the end of June.

### **Alternate Sources of Revenue for the CBC**

This matter was deferred for a future meeting.

### **Financial Report**

Pam Campbell, Treasurer, provided an updated Balance Sheet and Profit & Loss Statement as of May 2017.

Pam also discussed use of credit cards with the CBA's bank for tournaments. This would alleviate the security risk of handling large amounts of cash during tournaments. The cost of such would exceed over \$1,400. The Board decided to take no action now, deferring to guidance from the National ACBL on how non-cash payments might be handled at tournaments.

### **Next Board Meetings**

The Board agreed to meet at 5:30 P.M. on 7/25, 8/22, 9/26, and 10/24 for the next meetings. Tentatively, the Annual Membership Meeting could be on 11/14. The close of the 2017 Board

and the commencement of the 2018 Board will occur in December, at a date later determined by the Board

**Adjournment**

There being no further business, the Board adjourned at about 6:35 P.M.

Tom Mess  
Secretary, Unit 124